

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT)**

REPUBLIC OF MOLDOVA

Project: Strengthening Moldova’s Disaster Risk Management and Climate Resilience Project

Project ID No. **P504278**

Loan No: **9720-MD**

Assignment Title: National Consultant for the Organization and Delivery of English Language Courses for Staff of the State Hydrometeorological Service under the Strengthening Moldova’s Disaster Risk Management and Climate Resilience Project

Reference No.: **MD-OEAPM-537698-CS-INDV**

The Republic of Moldova has received financing from the World Bank toward the cost of the Strengthening Moldova’s Disaster Risk Management and Climate Resilience Project, and intends to apply part of the proceeds for contracting a *National Consultant for the Organization and Delivery of English Language Courses for Staff of the State Hydrometeorological Service* under the Strengthening Moldova’s Disaster Risk Management and Climate Resilience Project.

The National Consultant will work under the guidance of the State Hydrometeorological Service (SHS) Project Team Leader, and will be responsible for organizing and delivering English language training courses for SHS staff, with the aim of strengthening professional communication skills required for the effective implementation of activities planned by the State Hydrometeorological Service (SHS) under the Project.

The expected duration of the services contract is March–December 2026, with the possibility of extension, subject to SHS needs and the satisfactory performance of the Consultant.

The **Terms of Reference (TOR)** for the assignment is attached below to this request for expressions of interest.

The PI Office for External Assistance Programs Management, as PIU of the Project, now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- higher education in foreign languages, linguistics, pedagogy, or related fields;
- advanced proficiency in Romanian and English;

- at least five (5) years of relevant experience in teaching English;
- proven experience in organizing and delivering training courses for adults;
- experience in training staff in the environmental sector or related fields, shall be considered an asset;
- demonstrated ability to deliver high-quality training services in compliance with agreed timelines and requirements;
- adherence to professional and ethical standards.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" - PROCUREMENT IN INVESTMENT PROJECT FINANCING Goods, Works, Non-Consulting and Consulting Services, dated September 2023 (hereinafter referred to as "Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant (IC) method set out in the World Bank Procurement Framework.

Further information can be obtained at the address below during office hours 08:30 to 17:30 local time.

The applications should include a letter of Expression of Interest, a Curriculum Vitae (CV), at least two (2) relevant references from previous beneficiaries of similar services, copies of diplomas and certificates demonstrating English language proficiency, and a list of similar courses delivered or projects implemented.

Expressions of interest must be submitted in writing (by email) to the address below by **17:30 local time, March 04, 2026.**

Attn: **Raisa CANTEMIR**

Director

PI Office for External Assistance Programs Management (OEAPM) / Project Implementation Unit (PIU)

57/1 Mitropolit Banulescu Bodoni str., office 306, MD-2005.

Chisinau, Republic of Moldova

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TERMS OF REFERENCE

National Consultant for the Organization and Delivery of English Language Courses for Staff of the State Hydrometeorological Service under the Strengthening Moldova's Disaster Risk Management and Climate Resilience Project

1. General Information

The Strengthening Moldova's Disaster Risk Management and Climate Resilience Project (SMORE) is implemented by the Government of the Republic of Moldova through the *Public Institution Office for External Assistance Programs Management (OGPAE)*, acting as the Project Implementation Unit (PIU), and the Implementing Agencies. The Project is financed under a Loan Agreement signed on 7 February 2025 between the Government of the Republic of Moldova and the World Bank, with a total financing amount of USD 40 million.

The Project's overall objective is to enhance Moldova's preparedness and response to natural hazards and climate-related shocks, and in case of an eligible crisis or emergency, respond promptly and effectively to it.

To support the implementation of activities planned by the State Hydrometeorological Service (SHS) under the Project and enhancing the English language skills of SHS staff to ensure effective professional communication with the World Bank and other stakeholders involved in Project implementation, it is necessary to contract professional English language training services. The Project consists of several components, including Component 2, "Improving Hydrometeorological Services", which is implemented through the Ministry of Environment and the State Hydrometeorological Service (SHS), the beneficiaries of this Component.

2. Objective of the Assignment

The objective of this assignment is to engage an Individual Consultant to organize and deliver English language training courses for SHS staff, with the aim of strengthening professional communication skills required for the effective implementation of activities under the Project.

3. Scope of Work

The selected Consultant shall provide English language training services to SHS staff involved in the implementation of Project activities.

The scope of services shall include, but not be limited to, the following:

- conducting an initial assessment of participants' English language proficiency levels;

- organizing and delivering courses at beginner, intermediate, and/or advanced levels, based on identified needs;
- delivering general English and English for Specific Purposes, with a strong focus on terminology relevant to hydrometeorology, climate change, World Bank–financed project management, procurement, and technical reporting;
- delivering training in in-person, online, or hybrid formats, in group settings, in accordance with SHS requirements;
- developing and using training materials tailored to the institutional and technical specificities of the State Hydrometeorological Service (SHS);
- submitting monthly activity reports and a final training report to SHS and OGPAAE.

4. Contract terms

The contract will be concluded between the Consultant, SHS and OGPAAE, based on SHS needs. The contract shall specify the scope of services, implementation periods and deadlines, and the required workload.

Payment for services rendered shall be made from Project funds, in accordance with the signed services contract, based on approved timesheets indicating the number of training days/hours delivered and the Consultant’s monthly activity reports, as accepted by SHS.

The Consultant shall ensure the confidentiality of all information obtained in the course of service delivery.

The expected duration of the services contract is March–December 2026, with the possibility of extension, subject to SHS needs and the satisfactory performance of the Consultant.

5. Qualification and Experience Requirements

The Consultant must meet the following qualification and experience requirements:

- higher education in foreign languages, linguistics, pedagogy, or related fields;
- advanced proficiency in Romanian and English;
- at least five (5) years of relevant experience in teaching English;
- proven experience in organizing and delivering training courses for adults;
- experience in training staff in the environmental sector or related fields, shall be considered an asset;
- demonstrated ability to deliver high-quality training services in compliance with agreed timelines and requirements;
- adherence to professional and ethical standards.

6. Application Package

The application package shall include the following documents:

- Curriculum Vitae (CV);
- Letter of Intent;
- at least two (2) relevant references from previous beneficiaries of similar services;
- copies of diplomas and certificates demonstrating English language proficiency;
- list of similar courses delivered or projects implemented.

Expressions of interest must be submitted in writing (by email) to the address below by **17:30 local time, March 04, 2026.**

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